



Approved 01/21/2009
Amended: none

Retention Policy

Policy No. 14

Students at Freedom Academy should progress one grade level for each academic school year. However, when concerns arise regarding student performance (during the first semester) the school review team will examine documentation and begin considering whether promotion or retention would prove most beneficial for the student. The review team consists of classroom teachers, administration, school counselor and special education director.

In January of each year, teachers refer students to the office to be placed on a “Watch List”. During the subsequent weeks and months, those students are monitored closely for continued concerns, progress and performance. Parents are notified by the teacher that a student has warranted placement on the list. A conference is then scheduled with the parents and student to discuss areas of concern and review the school’s expectations for achievement and progress.

Areas monitored include, but are not limited to:

- Performing below grade level in math.
- Performing below grade level in reading.
- Performing below grade level in writing.
- Performing below grade level in science.
- Performing below grade level in history.
- Performing below grade level in specialties.
- Exhibiting frequent inappropriate behavior
- Frequent office referral.
- Lack of self-confidence and ability to take the necessary responsibility for doing grade level work.
- Excessive absences.

By April, teachers will review progress and change and give a final recommendation to the administration. Final decisions for promotion or retention will be made at that time, places held in the grade level for the following year and parents notified by mail of the school’s decision.

Parents will notify the Academy of their agreement for placement. If parents disagree with the recommended placement, they may opt to withdraw their child and enroll them at another school.